

Call in – Benchmarking - 2018

	Bradford	Leeds	Calderdale	Wakefield	York	Barnsley
No of Call ins	Average 3 or 4 per year	None since May 15	3-5 per year	*None	10 -15 per year in previous 2 years	*None
Pro forma Used	No – accepted on email	Yes	Yes	No – accepted on email	No	Yes
Who instigates call in	Chair of OSC must call in when requested by one member	2 non exec Mbrs (not from same political group) Or 5 non exec Mbrs (one should be nominated signatory)	Any 3 members but one must be member of scrutiny panel within whose remit the decision falls	Chair or any 3 members of committee within whose remit the decision falls	Any 3 members	Any Elected member (not cabinet) supported by 4 other members
Timescales	3 working days	5 working days	7 working days	5 working days	2 working days	4 working days
Who is Notice given to	City Solicitor	Scrutiny Officer (Head of Scrutiny and Member Development)	Head of Democratic and Partnership Services (in consult with Ch call meeting)	Chief Exec (in consultation with Chair)	Assistant Director of Governance	Chief Exec – who will then copy to relevant Exec Dir and always to Head of Leg and Gov

Method of notifying call in	-	<p>Pro forma must contain original signatures of those calling in decision</p> <p>** Prior to call in nom sig must contact relevant officer or exec member to discuss concerns and reasons for wanting to call in decision - nom sig must ascertain financial conseq to authority for Call in and must be detailed on pro forma</p>	No reference	Refers to validity	Written notice signed by members	Form – Must have Reasons why wish to review the decision and propose alternative solution – can email
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*- Barnsley and Wakefield both have one party with a strong majority